

**Contra Costa County Board of Education
Charter Committee Meeting
Minutes
March 4, 2024**

MEMBERS

Sarah Butler, Area 2 Trustee
Annette Lewis, Area 5 Trustee – Committee Chair

1. CALL TO ORDER

1.1 Call to Order

Trustee Annette Lewis called the meeting to order at 12:47 p.m.

1.2 Roll Call

All Committee Members were present

2. GENERAL INFORMATION

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

3. PUBLIC COMMENT

3.1 Public Comment

None.

4. BUSINESS/ ACTION ITEMS

4.1 Approval of the Agenda

Agenda approved as presented.

4.2 Approval of Minutes – February 6, 2024

Minutes approved as amended.

4.3 Contra Costa School of Performing Arts Updates – DISCUSSION

Neil McChesney, Coordinator, Charter Oversight, answered Committee members' questions related to issues with its First Interim budget and Notice of Concern that was issued and provided an update on the Contra Costa School of Performing Arts. He also informed the trustees that updates on the facilities cost negotiations are expected about or on March 15.

4.4 Clayton Valley Charter School Updates – INFORMATION

The Charter committee was apprised of the settlement agreement between Clayton Valley Charter High School and the Mt. Diablo Unified School District. The document concludes the long litigation dispute between CVCHS and MDUSD over the cost of facilities.

4.5 Charter Data Book – DISCUSSION

The Charter committee was presented a working draft of the 2022-23 Charter Data Book for the trustees to preview and provide feedback. The Charter Data Book contained some incomplete data and information from the previous version that was not yet updated. The goal is to complete in March. Most of the data has been made available with still some clarifying questions still needed to be sorted out.

4.6 Charter Renewals and Appeals – DISCUSSION

The Charter committee discussed charter renewals and appeals trainings, and reviewed input provided by the full Board at the February 21, 2024, Board meeting. The Board came to a consensus to hold pre-Board meeting workshops on April 17 and May 8 for one hour.

4.7 Committee Purpose/Goals – DISCUSSION/ACTION

Trustee Lewis posed questions to settle on the purpose of the Charter committee for the rest of the year. The committee discussed whether it should be more involved in the charter renewal process and/or review the Schedule A and MOU template. Neil McChesney felt it would be appropriate for the committee to review and update the MOU template. Will need to have an up-to-date MOU for October. He also felt that the petition review process should remain at the Board level in order to better control the legal process. The committee agreed upon its goal and purpose will be to review and update the MOU template and Schedule A to make sure it reflects what is legally necessary and what the needs are

4.8 Future Agenda Items

Review of the Charter MOU and Schedule A.

4.9 Future Meeting Dates

The committee did not discuss future meeting dates.

5. ADJOURNMENT

5.1 The Chair will adjourn the meeting.

Committee Chair, Annette Lewis adjourned the meeting at 2:10 p.m.