

**Contra Costa County Board of Education**  
**DRAFT MINUTES**  
BOARD OF EDUCATION MEETING  
May 11, 2022

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Denise Porterfield, Deputy Superintendent, Business Services  
Norma Gonzales, Assistant Superintendent, Human Resources  
Nick Berger, Senior Director, Student Programs  
Marcus Walton, Director, Communications  
Michelle Kiernan, Exec. Asst. To the Superintendent and Board  
Christen Northrop, Coordinator, Mathematics  
Cynthia Schwerin, Deputy County Counsel

**1. CALL TO ORDER**

Board President, Sarah Butler called the Board meeting to order at 5:00 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Agenda Review and Adoption**

Action: Adopt the agenda as presented.  
Motion by Annette Lewis, second by Mike Maxwell  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**3.2 Roll Call**

All Board Members were present

**3.3 Pledge of Allegiance**

President Butler led the Board in a Pledge of Allegiance

**3.4 Board Meeting Minutes – April 20, 2022- ACTION**

Action: Adopt the minutes as presented.  
Motion by Mike Maxwell, second by Annette Lewis  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler  
No: None  
Absent: None  
Final Resolution: Motion Passes

**4. CLOSED SESSION**

**4.1 NONE**

## **5. RECOGNITIONS**

### **5.1 NONE**

#### **5.1 Resolution #37-21/22 LGBTQIA+ Recognition Month**

Action: Adopt the resolution as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

#### **5.2 Resolution #38-21/22 AB 452 Firearm Safety**

Action: Adopt the resolution as presented.

Motion by Annette Lewis, second by Mike Maxwell

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

## **6. CONSENT AGENDA**

### **6.1 Consent Agenda**

#### **6.2 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM1–051122 (BERGER) - ACTION**

#### **6.3 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM2–051122 (BERGER) - ACTION**

#### **6.4 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM3–051122 (BERGER) – ACTION**

Action: Approve the consent agenda as presented.

Motion by Mike Maxwell, second by Consuelo Lara

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

## **7. PUBLIC COMMENT**

### **7.1 Public Comment**

Rosemary Louissaint- CCSESA

Ken Maffeo- Teacher

Stephanie Brown- Teacher

Kate Bolton-Schmukler- Teacher

Becky Arnott- Teacher

## **8. PUBLIC HEARINGS**

### **8.1 NONE**

## **9. BUSINESS/ACTION ITEMS**

### **9.1 Mathematics Frameworks (MACKEY)- INFORMATION**

Superintendent Lynn Mackey introduced Christen Northrop, Coordinator, Mathematics. Ms. Northrop provided the Board with information on the new Mathematics Frameworks including high school pathways, framework rollout,

### **9.2 Charter Board Appointment Process (CHARTER COMMITTEE)**

The Charter Committee will discuss the Charter Board appointment process. This topic was discussed at the 5/2/22 Charter Committee Meeting and presented a draft application template for the full Board to review. The Charter Committee is ready to propose an application form.

On the draft application, Board members asked questions regarding when will the term begin? Committee agreed that the term would be 1 year. Also, question 8 indicates that meetings are on zoom and some charter board meetings are back in person. Question 9 does not ask for a past employer or work experience. The committee would consider asking for a resume. Question 12 mentions “our school” and it sounds like it is referring to CCCOE schools, not charter schools. Board members also asked questions regarding the term, notifying the charter school about the appointment, will we be redacting personal information when the applications are public, and who will be vetting the applicants.

Board members asked questions regarding the application process and what time of the year the process would begin, the term of the board member, notification process, applicant pool timeline, privacy of the application, redacting and who will vet the applications.

Public Comment:

Rosemary Louissaint- CCSESA

### **9.3 Resolution 36-21/22 - Order of Consolidation of County Board of Education Trustee Area Elections (PORTERFIELD) – ACTION**

Denise Porterfield, Deputy Superintendent, provided the Board with a resolution on the consolidation of County Board of Education Trustee Area Elections on November 8, 2022. Three four-year term seats are up for election in Trustee Areas 2, 4, and 5.

Board members asked questions regarding Item D, the candidate statement shall be limited to 200 words, can we edit the resolution to state 250 words, as stated in the Board Bylaws.

The resolution will state that the candidate statement shall be limited to **250** words.

Action: Approve the resolution as amended.

Motion by Annette Lewis, second by Sarah Butler

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

### **9.4 Consideration of CSBA Legal Services (BUTLER)- INFORMATION**

The Board discussed the consideration of the new CSBA Legal Services subscription-based program that provides CSBA members with cost-effective legal advice and legal services. The introductory offer is through June 30<sup>th</sup>, which is 7% of CSBA dues includes 3 hours of free service, and every hour after the initial 3 hours is \$200 per hour.

Information can be found on the CSBA's website: <http://link.csba.org/m/1/85483239/02-b22109-684097d510574519a1d16206758631ff/5/13/2e836473-268c-4877-95e6-378459b48a9e>

Services for subscribers include access to CSBA attorneys who can provide low-cost legal services on all matters related to public education and unlimited access to an online Resource Library (CBAs, MOUs, and salary schedules).

Board members asked questions regarding the cost, how this ties in with the Attorney Policy, the Board would like more information on this program.

Superintendent Mackey will reach out to CSBA to get more information. This agenda will come back to the Board at the next meeting.

### **9.5 Policy Standing Committee: First Reading & Review (POLICY COMMITTEE)- INFORMATION**

First Reading and Review of Board Policies:

Note: the attached policies are final copies. To see the redline or previous version of the policy, please see the documents on the Policy Committee Meeting on BoardDocs, April 27, 2022

5000s- Student Policies

The following Board Policies have been approved by the Policy Standing Committee and have been updated to reflect newly proposed procedures and guidelines as outlined by CSBA Sample Policy.

- BP 5113a- Absences and Excuses
- SP 5113- Absences and Excuses- For information
- BP 5145.3 Nondiscrimination Harassment
- SP 5145.3 Nondiscrimination Harassment- For information

9000s- Bylaws of the Board

The following Board Policies have been approved by the Policy Standing Committee and have been updated to reflect newly proposed procedures and guidelines as outlined by CSBA Sample Policy.

- BB 9121- President and Other Officers

Board members asked questions regarding the Superintendent's Policies.

The Board policies will be brought back to the next meeting for Second Reading.

### **9.6 Board Policies Update Process- INFORMATION**

Michelle Kiernan informed the Board regarding the County Office Gamut policy landing page. Natalia Ciccone will send the Board information on the specifics of the CSBA and Gamut policy pages. Superintendent Mackey reported that she spoke with CSBA policy department, and they are working on their county policies, which previously included district policies as well. CSBA is going to send Superintendent Mackey all of the county policies that are required.

President Butler reached out to CSBA and they reported that the CBOE had a workshop in 2018 and worked on a couple of sections of Board policies. CSBA has a program that includes a workshop to update the rest of the policies in a couple of days.

This item will be brought back to the Board at the June Board meeting for an update on county policies in CSBA.

The policy committee will work on a timeline to get the policies completed.

Staff will list how many BPs are needed in each area and provide the Board with that information.

### **9.7 Continued Work on Board Goals Workshop (BUTLER)- DISCUSSION**

The Board discussed the next goals identified at the April 11, 2022 Board Goals Workshop. Facilitator, Sally Frazier provided the Board with draft goals and she also offered to facilitate a final debriefing of the goals virtually.

Natalia will send out a Doodle Poll for a debrief meeting with the facilitator meeting virtually and the Board would be attending in person.

## **10. SUPERINTENDENT'S UPDATE**

### **10.1 Superintendent's Update**

Superintendent Mackey participated in the following meetings:

- Attended Special Olympics at Acalanes High School
- Attended Liberty Union High School Graduates of Distinction –
- Visited Mt. McKinley School with Trustee Butler and Trustee Lara
- Visited Contra Costa Adult School at Marsh Creek Detention Center
- Recognized National Teacher Appreciation Day with surprise announcements to three Contra Costa County Teacher of the Year finalists at their schools
- Attended Mental Health Awareness Month at the East County Block Party
- Attended Special Olympics at Liberty High School
- Attended bi-weekly Safe Schools for All Statewide meeting
- Attended Community Corrections Partnership Executive Committee meeting
- Hosted District Superintendent Covid-19 check-in meeting
- Discussed juvenile programs in Contra Costa County with Diana Becton, CCC District Attorney and Esa Ehmen-Krause, CCC Chief Probation Officer
- Participated in "Dishing with Debbie" Facebook Live
- Observed the Covid Dogs Program at Liberty HS

Lynn Mackey, Superintendent of Schools, let the Board know that additional information can be found in the News & Notes email.

## **11. CABINET MEMBER UPDATES**

### **11.1 Cabinet Member Updates**

Denise Porterfield, Deputy Superintendent, reported she is busy with budget development, 2<sup>nd</sup> Interim letters went out, Technology Department is working on internet and email security and General Services is installing car charging units in the parking lot in the near future.

Norma Gonzales, Assistant Superintendent, Human Resources, reported that the Human Resources Department is in negotiations with both unions, recruiting for open positions and substitutes, and assisting with the Byron USD Superintendent search.

## **12. BOARD UPDATES**

### **12.1 Board Standing Committee Reports**

Charter Committee- met on May 2, scheduled to meet again on June 2, 2022

Policy Committee- met on April 27

Budget Committee- nothing to report

Legislative Committee- met on April 25, scheduled to meet again on May 13, 2022

### **12.2 Board Member Updates**

Trustee Annette Lewis:

Attended CCCSBA Meeting on April 21

Attended Special Olympics on April 22

Charter School tours on April 27

Visited with Rocketship School parents on May 1

Attended Los Medanos Ribbon Cutting on May 4

Attended Liberty HS Special Olympics on May 6

Attended ROP graduation ceremony on May 10

Trustee Mike Maxwell:

Visited CoCoSPA charter school

Visited St. Mary's College w/ Campolindo students

Trustee Anamarie Farias:

Attended local school board meetings

Trustee Consuelo Lara:

Visited charter school sites

Attended Health Fair at Nystrom School

Attended Ribbon Cutting at new science building

Met w/ Teachers from CCCOE school programs

Trustee Sarah Butler:

Attended ROP graduation ceremony on May 10

Attended CCCSBA Meeting on April 21

Visited charter school sites; Making Waves, Summit K2, Manzanita

Visited Mt. McKinley School with Superintendent Mackey

### **12.3 Future Agenda Items**

Trustee Lara- Discussion about establishing a curriculum committee

## **13. EVENTS CALENDAR**

### **13.1 Calendar of Events 2022**

### **13.2 Board Meeting Dates 2022**

Trustee Farias has a scheduling conflict for the May 25 Board Meeting and may be able to attend briefly  
Michelle Kiernan will not be attending the May 25 Board Meeting

### **14. ADJOURNMENT**

#### **14.1 The President will adjourn the Board meeting**

President Butler adjourned the meeting at 7:23 pm