

# Contra Costa County Board of Education

## MINUTES

Board Meeting  
June 17, 2020

### MEMBERS

Dr. Fatima Alleyne, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Vikki Chavez, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

### STAFF PRESENT

Lynn Mackey, Superintendent  
Bill Clark, Deputy Superintendent, Business Services  
Cheryl Cotton- Assistant Superintendent, Human Resources  
Terry Koehne, Chief Communications Officer

Cynthia Schwerin- Deputy County Counsel

### 1. CALL TO ORDER

President Chavez called the meeting to order at 5:01 p.m.

### 2. GENERAL INFORMATION

### 3. OPENING PROCEDURES

#### 3.1 Roll Call

Dr. Fatima Alleyne- present  
Sarah Butler- present  
Vikki Chavez- present  
Mike Maxwell- present  
Annette Lewis- present

#### 3.2 Agenda Review and Adoption

Maxwell moved, Dr. Alleyne seconded and the Board voted 5-0-0 to adopt the agenda as presented.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell  
Noes: None  
Absent: None

### 4. CLOSED SESSION- NONE

### 5. RECOGNITIONS

#### 5.1 Recognition of Lindy Khan

Lindy Khan, Senior Director, Student Programs, will be retiring on June 30, 2020. Superintendent Lynn Mackey honored Lindy Khan for her years of service.

## **5.2 Recognition of Terry Koehne**

Terry Koehne, Chief Communications Officer, will be resigning on June 30, 2020. Superintendent Lynn Mackey honored Terry Koehne for his years of service.

## **5.3 Recognition of Renai Lovely**

Renai Lovely, Executive Assistant to the Superintendent, will be retiring on June 30, 2020. Superintendent Lynn Mackey honored Renai Lovely for her years of service.

## **6. CONSENT AGENDA**

### **6.1 Consent Agenda**

**6.2 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS1-061720 (KHAN) – ACTION**

**6.3 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS2-061720 (KHAN) – ACTION**

**6.4 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS3-061720 (KHAN) – ACTION**

**6.5 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS4-061720 (KHAN) – ACTION**

**6.6 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS5-061720 (KHAN) – ACTION**

**6.7 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS6-061720 (KHAN) – ACTION**

**6.8 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS7-061720 (KHAN) – ACTION**

**6.9 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS8-061720 (KHAN) – ACTION**

**6.10 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS9-061720 (KHAN) – ACTION**

**6.11 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS10-061720 (KHAN) – ACTION**

**6.12 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS11-061720 (KHAN) – ACTION**

**6.13 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS12-061720 (KHAN) – ACTION**

**6.14 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS13-061720 (KHAN) – ACTION**

**6.15 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM1-061720 (KHAN) – ACTION**

## **6.16 Board Meeting Minutes - May 6, 2020**

Dr. Alleyne removed May 6 Meeting Minutes for a correction.

Maxwell moved, Dr. Alleyne seconded and the Board voted 5-0-0 to approve the consent agenda as amended.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell

Noes: None

Absent: None

Dr. Alleyne corrected the minutes, a misspelling of “Lawrence” on Dr. Alleyne’s Board Report.

Dr. Alleyne moved, Lewis seconded and the Board voted 5-0-0 to adopt the minutes as amended.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell

Noes: None

Absent: None

## **7. PUBLIC COMMENT**

### **7.1 Public Comment**

No public comments on 7.1

## **8. PUBLIC HEARINGS**

### **8.1 Public Hearing and Presentation of the Contra Costa County Office of Education Budget for Fiscal Year 2020-21 (CLARK) – Information**

Bill Clark, Deputy Superintendent, offered the public and the Board an opportunity to comment on the 20-21 budget.

No public comment on 8.1

## **9. BUSINESS/ACTION ITEMS**

### **9.1 Consider Action to Either Approve or Deny the Petition to Renew the Manzanita Charter School and Adopt a Resolution (CLARK) – ACTION**

Bill Clark, Deputy Superintendent, presented information regarding the renewal of Manzanita Charter School. Mr. Clark reviewed the Manzanita renewal timeline. Mr. Clark summarized the finding of facts, legal review and charter rubric and Manzanita appears to be in compliance of areas needed for approval. Staff is recommending approval of the Manzanita Charter. Mr. Clark reviewed options, Conditional Approval or Disapprove. Staff recommends Conditional Approval.

4 Public Comment forms submitted for agenda item 9.1. All Public Comments received before and during this meeting are attached to the minutes and attached to 7.1 on June 17, 2020 BoardDocs agenda.

Live public comments:

Chantel Caldwell- Approval of Manzanita Charter

Titania Buckhold- Approval of Manzanita Charter

Robin Rivera- Approval of Manzanita Charter

Karen Romeo- Approval of Manzanita Charter

Ms. Bingham- Approval of Manzanita Charter

Katie Ott- Approval of Manzanita Charter

Shalon- Approval of Manzanita Charter

Erica Doan- Approval of Manzanita Charter

Ms. Ramirez- Approval of Manzanita Charter  
Ms. Hom- Approval of Manzanita Charter  
Mr. Kumar- Approval of Manzanita Charter  
Angelina- Approval of Manzanita Charter

Ms. Caldwell and Mr. Clark answered questions from Board members including questions regarding Special Education students and process, Special Education modifications and classifications, data on students with disabilities, Manzanita's SELPA, student ethnicities, Manzanita Board Members, Manzanita MOU, student waiting lists and renewal application clarification.  
Please see audio file on BoardDocs for full details.

Butler moved, Maxwell seconded and the Board voted 4-1-0 to approve the renewal of Manzanita Charter.

Ayes: Butler, Chavez, Lewis, Maxwell  
Noes: Alleyne  
Absent: None

Manzanita has been approved for a 5-year term, starting July 1, 2020 through June 30, 2025

### **9.2 COVID-19 Operations Written Report for Mt. McKinley and Golden Gate Community Schools (KHAN)- ACTION**

Lindy Khan, Senior Director, Student Programs presented Covid-19 written report to the Board. This report was brought to the Board for information at the last Board Meeting. This report provides details on changes LEAs put in place to accommodate students during Covid-19. Some changes were recommended, grammatical and structural.

Dr. Alleyne moved, Maxwell seconded and the Board voted 5-0-0 to approve the report with amendments.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell  
Noes: None  
Absent: None

### **9.3 Review of lease with RPAL for Golden Gate Community School site location (KHAN) – INFORMATION**

Lindy Khan, Senior Director, Student Programs presented information to the Board regarding a change in location for a portion of Golden Gate Community School. In fall 2020, Martinez and Rodeo Golden Gate Community Schools will be moving to the Richmond Police Activities League (RPAL) building in Richmond. This will result in significant cost savings. This lease is all-inclusive, no additional cost for maintenance or upkeep. This is an 11-month lease from Aug. 1, 2020- June 30, 2021. Material revision for this change had been previously approved by the Board.

### **9.4 Adoption of the 2020-21 Contra Costa County Office of Education Final Budget (CLARK) – ACTION**

Bill Clark, Deputy Superintendent, presented PDFs to the Board regarding CCCOE's 20-21 budget. Due to the CCCOE staff who took the severance plan, we are able to have a significant cost savings. The PDF report reflects those reductions. Staff cuts are coming almost entirely from central office, not the classroom.

Maxwell moved, Dr. Alleyne seconded and the Board voted 5-0-0 to approve the 20-21 CCCOE Budget.

Ayes: Alleyne, Butler, Chavez, Lewis, Maxwell  
Noes: None  
Absent: None

### **9.5 Investment Activities (CLARK) – INFORMATION**

Bill Clark, Deputy Superintendent, presented information on CCCOE's latest investment activities.

## **9.6 Superintendent Policies 4000s (MACKEY)- INFORMATION**

Superintendent Mackey presented information to the Board regarding the Superintendent Policies 4000 on Personnel. Most County Offices have moved Personnel policies from Board Policies to Superintendent Policies. These policies were all updated and researched for the latest requirements. These policies will be uploaded to the CCCOE website soon.

## **10. SUPERINTENDENT'S UPDATE**

### **10.1 Superintendent's Update**

Superintendent Mackey presented a PowerPoint to the Board regarding the reopening of the County Office building and our partnership with CCTV/ EdTV to provide instruction for parents and children during quarantine. Lynn's PowerPoint summarized our roadmap for re-opening.

## **11. CABINET MEMBER UPDATES**

### **11.1 Cabinet Member Updates**

Bill Clark, Deputy Superintendent, expressed his appreciation for the staff members who are taking the severance package and leaving the County Office.

Cheryl Cotton, Assistant Superintendent, is on vacation but Superintendent Mackey reported that we have a new hire in Student Programs, Nick Berger from West Contra Costa will be our new Senior Director. Welcome Nick! Terry Koehne, Chief Communications Officer, had to leave the meeting.

## **12. BOARD REPORTS**

### **12.1 Board Reports of Activities**

Dr Fatima Alleyne thanked the Board for their support during this difficult time.

Dr. Alleyne is still serving food in the community.

Attended meetings regarding the presentation for Sept. 11/ 12 CCBE Conference

Sarah Butler

Attended East County Programs and Court/ Community Schools Graduations on June 5

Mike Maxwell

Attended Clayton Valley CHS Graduation

Meeting with constituents in San Ramon regarding new administrators at SRVUSD

Annette Lewis

Attending Zoom meetings

Attended Clayton Valley CHS Graduation

Vikki Chavez

Attended Clayton Valley CHS Graduation

## **13. LEGISLATIVE UPDATE**

### **13.1 Review of current legislation regarding educational matters**

None

## **14. EVENTS CALENDAR**

**14.1 Calendar of Events**

**14.2 Board Meeting Dates**

**15. ADJOURNMENT**

**15.1 The President will adjourn the Board meeting**

President Chavez adjourned the meeting at 9:14 pm.