

**Contra Costa County Board of Education**  
Policy Committee Meeting  
**Minutes**  
July 28, 2021

**MEMBERS**

Mike Maxwell, Area 4 Trustee- Committee Chair  
Anamarie Avia Farias, Area 3 Trustee- Committee Co-Chair

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Bill Clark, Deputy Superintendent, Business Services  
Cynthia Schwerin, Assistant County Counsel  
Michelle Kiernan, Executive Assistant to the Superintendent and Board  
Alex Birdsell, Executive Assistant to the Superintendent and Board

**1. CALL TO ORDER**

**1.1 The Committee Chairperson will Call the Meeting to Order**

Mike Maxwell called the meeting to order at 4:00 pm

**1.2 Roll Call**

All Committee members present.

**1.3 Approval of Agenda**

Agenda approved as presented

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None

**4. POLICY COMMITTEE**

**4.1 Approval of Minutes- June 30, 2021**

Minutes approved as presented.

**4.2 Introduction (MACKEY)- INFORMATION**

Superintendent Mackey reviewed the CSBA Guidesheets for June and July 2021 with proposed updated policies. Guidesheets are published every 2-3 months from CSBA.

**4.3 9000s- Bylaws of the Board (MACKEY)**

Superintendent Mackey introduced the following Board Bylaw:

- BB 9124 – Attorney

Page 1, paragraph 2, replace “the County shall..” with “The County will...”

Page 1, last paragraph- delete

Page 2, paragraph 1- move “The County Board desires...” before “The Board may authorize...”

Staff will take another look at this policy, clean up strikeouts, etc.

BB 9124 will be brought back to the next meeting for review.

**4.4 1000s- Community Relations Policies (MACKEY)**

Superintendent Mackey introduced the following Community Relations Policies:

- BP 1313 – Civility Policy

All language from proposed policy is from CSBA Sample language. BP 1313- Civility Policy will go to the Board of Education for first reading at the Aug. 11 Board Meeting.

#### **4.5 3000s- Business Policies (MACKEY)**

Superintendent Mackey introduced the following Business Policies:

- BP 3230 – Federal Grant Funds Policy
- Exhibit 3230 – Federal Grant Funds
- BP 3320 – Claims and Actions Against the County Office of Education

All language from proposed policies is from CSBA Sample language. All policies presented will go to the Board of Education for first reading at the Aug. 11 Board Meeting.

#### **4.6 5000s- Students Policies (MACKEY)**

Superintendent Mackey introduced the following Student Policies:

- BP 5131.2 - Bullying
- BP 5141.52 – Suicide Prevention Policy
- BP 5145.9 – Hate-Motivated Behavior Policy

All language from proposed policies is from CSBA Sample language. All three board policies presented will go to the Board of Education for first reading at the Aug. 11 Board Meeting.

#### **4.7 6000s- Instruction Policies (MACKEY)**

Superintendent Mackey introduced the following Instruction Policies:

- BP 6158 – Independent Study
- AR 6158 – Independent Study

All language from proposed policies is from CSBA Sample language. BP 6158 Independent Study Policy will go to the Board of Education for first reading at the Aug. 11 Board Meeting.

The following Instruction Policies will be deleted, as they are no longer applicable:

- BP 6001 - Concepts and Role of Curriculum and Instruction
- BP 6140 - Instructional Programs For the County Office of Education
- BP 6141 - Curriculum Development

#### **4.8 Next Steps for Policy Committee**

Attorney Policy BB 9124 and BB 9323 will be discussed next meeting

Superintendent Mackey will bring forward any new or updated proposed policies recommended by CSBA

### **5. ADJOURNMENT**

#### **5.1 Adjournment**

Committee Chair, Mike Maxwell adjourned the meeting at 4:47 pm.