

**Contra Costa County Board of Education**

**MINUTES**  
Board Meeting  
August 11, 2021

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Denise Porterfield, Deputy Superintendent, Business Services  
Norma Gonzales, Assistant Superintendent, Human Resources  
Nick Berger, Senior Director, Student Programs  
Michelle Kiernan, Exec. Asst. To the Superintendent and Board  
Alex Birdsell, Exec. Asst. To the Superintendent and Board

**1. CALL TO ORDER**

Board President, Annette Lewis called the Board meeting to order at 5:04 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Roll Call**

All Board Members are present.

**3.2 Agenda Review and Adoption**

Action: Adopt the agenda as presented.  
Motion by Mike Maxwell, second by Consuelo Lara  
Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara  
No: None  
Absent: Sarah Butler  
Final Resolution: Motion Passes

**4. CLOSED SESSION**

None

**5. RECOGNITIONS**

None

**6. CONSENT AGENDA**

**6.1 Consent Agenda**

**6.2 Board Meeting Minutes – June 16, 2021**

**6.3 Temporary County Certificates (TCCs) - June/ July 2021 (GONZALES)**

**6.4 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS1–081121 (BERGER) - ACTION**

**6.5 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS2–081121 (BERGER) - ACTION**

**6.6 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS3–081121 (BERGER) - ACTION**

**6.7 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS4–081121 (BERGER) - ACTION**

**6.8 Consider Granting of a Contra Costa County High School Diploma to Community School Student GGCS5–081121 (BERGER) - ACTION**

**6.9 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM1–081121 (BERGER) - ACTION**

**6.10 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM2–081121 (BERGER) - ACTION**

**6.11 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM3–081121 (BERGER) - ACTION**

**6.12 Consider Granting of a Contra Costa County High School Diploma to Court School Student MM4–081121 (BERGER) - ACTION**

**6.13 Review of Williams Uniform Complaint Quarterly Report (BERGER)**

Action: Approve Consent Agenda as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

## **7. PUBLIC COMMENT**

### **7.1 Public Comment**

Kristin Lauria – addressed the board regarding the mandate for students wearing masks at school

## **8. PUBLIC HEARINGS**

None

## **9. BUSINESS/ACTION ITEMS**

### **9.1 Update on the Arts in Contra Costa County LEA's (TOKUYOSHI) INFORMATION**

Hanna Ma, STEAM Coordinator, provided an update on supporting the Arts in Contra Costa County LEAs.

### **9.2 Charter School Update- (MCCHESENEY) INFORMATION**

Neil McChesney, Coordinator of Charter School Oversight, presented an update on the County Board authorized charter schools.

### **9.3 Presentation on the Department of Juvenile Justice (DJJ) Program (MACKEY) – INFORMATION**

Rebecca Vichiquis, Director, Court and Community Schools presented an overview of the services provided by the Department of Juvenile Justice (DJJ) Program.

### **9.4 Consider Approval of the 2021/2022 Spring Release of the Consolidated Application for the CCCOE (BERGER) – ACTION**

The Consolidated Application is used by the California Department of Education (CDE) to distribute funds from various state and federal programs to county offices and school districts throughout California. This Spring Release (formerly known as Con App Part 1) declares the agency's intent to apply for 2021/2022 funding. This Application will include information for both Mt. McKinley and Golden Gate Community Schools.

Action: Approve the 2021/2022 Spring Release of the Consolidated Application for the CCCOE as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

**9.5 Instruction Policy 6158 - Independent Study (MACKEY)- ACTION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) Instruction policy for adoption. Members of the Policy Committee worked together with staff to update the CSBA policies. The Policy Committee supports the recommendation to adopt these policies.

Board Bylaw 9310 #5 - allows the County Board to waive the second reading.

New policy recommended by CSBA.

- BP 6158 - Independent Study (Action)
- AR 6158 - Independent Study (Information Only)

Action: Approve BP 6158 – Independent Study Board Policy as presented.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

**9.6 Community Relations Policy 1000s- First Reading (MACKEY) – INFORMATION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) community relations policy for first reading and review. This is a new CSBA Board Policy. Members of the Policy Committee worked together with staff to update the CSBA policy. The Policy Committee supports the recommendation to adopt this policy.

BP for first reading is as follows:

BP 1313 - Civility Policy (New)

Move BP 1313 to second reading for the next County board meeting.

**9.7 Business Policies 3000s - First Reading (MACKEY) – INFORMATION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) Business policies for first reading and review. Members of the Policy Committee worked together with staff to update the CSBA policies. The Policy Committee supports the recommendation to adopt these policies.

BP for first reading is as follows:

- BP 3100- Budget Adoption and Revision
  - Current BP
  - Current BP -Redline
  - Proposed BP CSBA
- BP 3230 - Federal Grant Funds (New)
- Exhibit 3230 - Federal Grant Funds (Information)
- BP 3320 - Claims and Actions Against the County Office of Education (New)

Move BP 3100, BP 3230 and BP 3320 to second reading for the next County board meeting.

**9.8 Student Policies 5000s - First Reading (MACKEY) – INFORMATION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) Student Policies for first reading and review. Members of the Policy Committee worked together with staff to update the CSBA policy. The Policy Committee supports the recommendation to adopt these policies.

BP's for first reading are as follows:

- BP 5131.2 - Bullying (New)
- BP 5141.52 - Suicide Prevention Policy
  - Current policy
  - Proposed policy. CSBA
- BP 5145.7 - Sexual Harassment
  - Current policy
  - Proposed policy. CSBA
- BP 5145.9 - Hate-Motivated Behavior Policy (New)

Move BP 5131.2, BP 5141.52, BP 5145.7 and BP 5145.9 to second reading for the next County board meeting.

### **9.9 Instruction Policy 6000s- First Reading (MACKEY)- INFORMATION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) instruction policies for first reading and review. Members of the Policy Committee worked together with staff to update the CSBA policy. The Policy Committee supports the recommendation to adopt this policy.

BP for first reading is as follows:

BP 6186- Juvenile Court Schools (New) – need to fix policy

Move BP 6186 to second reading for the next County board meeting.

### **9.10 Instruction Policy 6000s Eliminations (MACKEY)- ACTION**

Recommending the elimination of these policies as the programs, departments and services are no longer in existence. The Policy Committee supports the recommendation to eliminate these policies.

- BP 6000- Organization
- BP 6001 - Concepts and Role of Curriculum and Instruction
- BP 6140 - Instructional Programs For the County Office of Education
- BP 6141 - Curriculum Development
- BP 6162.25- Exit Exam Policy
- BP 6194- Certification of Qualified Evaluators of Instruction
- BP 6205- Cooperative County Course of Study
- BP 6211- Professional Development Program

Action: To eliminate BP 6000, BP 6001, BP 6140, BP 6141, BP 6162.25, BP 6194, BP 6205, BP 6211 as presented.

Motion by Mike Maxwell, second by Consuelo Lara

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

### **9.11 Board Bylaws 9000s- First Reading (MACKEY)- INFORMATION**

The Policy Standing Committee recommends the attached California School Boards Association (CSBA) board bylaw's for first reading and review. Members of the Policy Committee worked together with staff to update these CSBA board bylaws. The Policy Committee supports the recommendation to adopt these bylaws.

BBs for first reading is as follows:

- BB 9012- Board Member Communication
  - Current BB
  - Proposed BB
- BB 9320- Meeting Notice
  - Current BB

- Proposed BB
- BB 9500- County Superintendent Remuneration
  - Current BB
  - Proposed BB

Move BB 9012, BB 9320, BB 9500 to second reading for the next County board meeting.

**9.12 Superintendent Policies 3000s (MACKEY) – INFORMATION**

Superintendent Mackey presented the Board with the updated Superintendent Policies for Business (3000s).

**9.13 Board Member Absence – ACTION**

Board Member Farias was absent from the June 16, 2021 Board meeting. Approval would excuse her absence from the meeting.

Action: Approve Board Member Farias absence as presented.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Consuelo Lara

No: None

Abstain: Anamarie Farias

Final Resolution: Motion Passes

**9.14 Update on Board Workshop Mission/Goals – INFORMATION**

President Lewis read an email outload to the Board from the consultant regarding the Board workshop meetings. The board had some discussion and they agreed to continue the work on this and schedule the board workshop meetings for the spring.

**10. SUPERINTENDENT'S UPDATE**

**10.1 Superintendent's Update**

Superintendent Mackey gave an update to the Board on the listed topics:

- School Reopening
- Status of Board Room Technology upgrade
- Equity presentation

**11. CABINET MEMBER UPDATES**

**11.1 Cabinet Member Updates**

Denise Porterfield- introduced herself to the Board and gave some background about her education and prior work experience.

Norma Gonzales- wrapping up her 3<sup>rd</sup> month here at CCCOE, recruitment is the key priority right now and held a HR team building retreat last month, good HR practices with the business office, holding more trainings in the next few weeks and an equity committee meeting.

**12. BOARD UPDATES**

**12.1 Board Standing Committee Reports**

Charter Standing Committee-no report, have not meet, will be meeting soon

Policy Standing Committee-no report

Budget Standing Committee-no report

Legislative Standing Committee-have not meet, will schedule soon

## **12.2 Board Updates**

Trustee Lara

The new West Contra Costa Unified School District Superintendent Dr Chris Hurst is having a lot of virtual meetings for parents and the community.

Trustee Butler

Attended a couple of the Capital Advisors budget meetings, CFAA webinar on budget deferrals, County School Board Association Executive board meeting and the Clayton Valley Charter High School board meeting.

Trustee Farias

Attending school board meetings in her district

Trustee Maxwell

Participated on the committee to interview the new ED at Clayton Valley Charter HS, attended an organized protest at SRVUSD about masks and was out at San Ramon Valley USD's first day of school.

Trustee Lewis

Attended the budget perspective workshop on July 13<sup>th</sup>, attended the Mt. McKinley and Golden Gate graduations in person, attended the California County Board retreat in Sacramento, is helping to support and advise members of the new Oakley school board and participated in Stuff the Bus in Antioch to get kids school supplies

## **13. EVENTS CALENDAR**

### **13.1 Calendar of Events 2021**

### **13.2 Board Meeting Dates 2021**

## **14. ADJOURNMENT**

### **14.1 The President will adjourn the Board meeting**

Board President, Annette Lewis adjourned the meeting at 8:24 pm.