

**Contra Costa County Board of Education**

**MINUTES**

BOARD OF EDUCATION MEETING- JOINT MEETING –  
Board of Education and County Committee on School District Organization  
September 1, 2021

**MEMBERS**

Consuelo Lara, Area 1 Trustee  
Sarah Butler, Area 2 Trustee  
Anamarie Avila Farias, Area 3 Trustee  
Mike Maxwell, Area 4 Trustee  
Annette Lewis, Area 5 Trustee

**STAFF PRESENT**

Lynn Mackey, Superintendent  
Denise Porterfield, Deputy Superintendent, Business Services  
Norma Gonzales, Assistant Superintendent, Human Resources  
Michelle Kiernan, Exec. Asst. To the Superintendent and Board  
Alex Birdsell, Exec. Asst. To the Superintendent and Board

**1. CALL TO ORDER**

Board President, Annette Lewis called the Board meeting to order at 5:01 p.m.

**2. GENERAL INFORMATION**

**2.1 General Information**

**3. OPENING PROCEDURES**

**3.1 Roll Call**

All Board Members are present.

**3.2 Agenda Review and Adoption**

Action: Adopt the agenda as presented.

Motion by Mike Maxwell, second by Sarah Butler

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**4. CLOSED SESSION**

None

**5. RECOGNITIONS**

5.1 Resolution #1-21/22: Hispanic Heritage Month

Action: Adopt the resolution as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Anamarie Farias, Consuelo Lara, Sarah Butler

No: None

Absent: None

Final Resolution: Motion Passes

**6. CONSENT AGENDA**

**6.1 Consent Agenda**

**6.2 Board Meeting Minutes – August 11, 2021 and County Committee Meetings (July 29, Aug. 17, Aug. 24)**

**6.3 Consider Granting of a Contra Costa County High School Diploma to Community School Student MM1-090121 (BERGER) - ACTION**

Action: Approve Consent Agenda as presented.

Motion by Mike Maxwell, second by Consuelo Lara

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

**7. PUBLIC COMMENT**

**7.1 Public Comment**

None

**8. PUBLIC HEARINGS**

None

**9. BUSINESS/ACTION ITEMS**

**9.1 Update on reading intervention and support at Mt. McKinley (BERGER) – INFORMATION**

Superintendent Lynn Mackey introduced Rebecca Vichiquis, Director of Student Programs, Court and Community Schools. Rebecca introduced Robert Bowers, Principal, Mt. McKinley School. Mr. Bowers provided the Board with a PowerPoint on reading intervention and supports at Mt. McKinley School including the programs used and demographics & data of students attending Mt. McKinley School.

Board member questions and comments were shared. Trustee Butler requested additional data including grade reading levels, number of students at each tier level and progress. Director Vichiquis stated that data on student progress will be shared at future meeting.

**9.2 County Committee Training on Redistricting**

Cynthia Schwerin, Assistant County Counsel, presented the Board with information regarding Federal Decennial Census Redistricting including best practices and next steps. Superintendent Mackey and Denise Porterfield, Deputy Superintendent also provided some historical information and possible next steps and scheduling. At the next scheduled Board meeting, a proposed timeline will be brought to the board, to adopt any boundary changes by March 1, 2022 deadline.

**9.3 Update on the County School Service Fund (CSSF) Investment Activities (PORTERFIELD) – INFORMATION**

Denise Porterfield, Deputy Superintendent, Business Services, gave the Board an update on the CSSF Investment Activities Treasury Report for the quarter ending June 30, 2021.

**9.4 Community Relations Policy 1000s for Second Reading (MACKEY) – ACTION**

The Policy Standing Committee recommended the California School Boards Association (CSBA) community relations policy for adoption. This is a new CSBA Board Policy. Members of the Policy Committee worked together with staff to update the CSBA policy. The Policy Committee supported the recommendation to adopt this policy.

BP for adoption is as follows:

BP 1313 - Civility Policy (New)

Action: Approve policy as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

### **9.5 Business Policies 3000s for Second Reading - (MACKEY) – ACTION**

The Policy Standing Committee recommended the attached California School Boards Association (CSBA) Business policies for adoption. Members of the Policy Committee worked together with staff to update the CSBA policies. The Policy Committee supported the recommendation to adopt these policies.

BP for adoption is as follows:

- BP 3100- Budget Adoption and Revision
- BP 3230 - Federal Grant Funds (New)
- Exhibit 3230 - Federal Grant Funds (Information)
- BP 3320 - Claims and Actions Against the County Office of Education (New)

Action: Approve policies as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

### **9.6 Student Policies 5000s for Second Reading- (MACKEY) – ACTION**

The Policy Standing Committee recommended the California School Boards Association (CSBA) Student Policies for adoption. Members of the Policy Committee worked together with staff to update the CSBA policies. The Policy Committee supported the recommendation to adopt these policies.

BP's for adoption are as follows:

- BP 5131.2 - Bullying (New)
- BP 5141.52 - Suicide Prevention Policy
- BP 5145.7 - Sexual Harassment
- BP 5145.9 - Hate-Motivated Behavior Policy (New)

Action: Approve policies as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

### **9.7 Instruction Policy 6000s for Second Reading - (MACKEY)- ACTION**

The Policy Standing Committee recommended the California School Boards Association (CSBA) instruction policy for adoption. Members of the Policy Committee worked together with staff to update the CSBA policy. The Policy Committee supported the recommendation to adopt this policy.

BP for adoption is as follows:

BP 6186- Juvenile Court Schools (New)

Action: Approve policy as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

## **9.8 Board Bylaws 9000s for Second Reading - (MACKEY)- ACTION**

The Policy Standing Committee recommended the California School Boards Association (CSBA) board bylaw's for adoption. Members of the Policy Committee worked together with staff to update these CSBA board bylaws. The Policy Committee supported the recommendation to adopt these bylaws.

BBs for adoption is as follows:

- BB 9012- Board Member Communication
- BB 9320- Meeting Notice
- BB 9500- County Superintendent Remuneration

Action: Approve policies as presented.

Motion by Mike Maxwell, second by Anamarie Farias

Yes: Mike Maxwell, Annette Lewis, Sarah Butler, Anamarie Farias, Consuelo Lara

No: None

Absent: None

Final Resolution: Motion Passes

## **10. SUPERINTENDENT'S UPDATE**

### **10.1 Superintendent's Update**

Superintendent Mackey gave an update to the Board on the following topics:

- Hispanic Heritage History Month Resources
- Joint Petition to Establish Transfer of Territory
  - Sept. 14 Meeting- CEQA information, Draft Staff Report
  - Oct. 13 Meeting- Board Action
- Technology Update for Board Room
  - Next Board Meeting will be virtual
  - Oct. 13 Meeting will be hybrid, in-person
- Schools Reopening- Covid-19 Update

Spoke at Freedom HS in Career Education

EBLC Installation Awards Dinner

Institute Day- Aug. 20

Asm. Bauer-Kahan Town Hall Meeting

Superintendent Council Meeting

Antioch Rotary

Pleasant Hill Rotary

No Small Matters Event

Interview with Congressman DeSaulnier

School site visits

Marsha Tokuyoshi received a 5.3 million dollar literacy grant for students with disabilities.

## **11. CABINET MEMBER UPDATES**

### **11.1 Cabinet Member Updates**

Denise Porterfield- Meeting with district CBOs, county treasurer and controller. Learning a lot in her first month.

Norma Gonzales- HR conducted New Teacher Orientation, newly hired Corrine Cotoria in Technology Systems. Launched Covid-19 incentive for staff. Held first Equity Committee meeting, meeting with district HR leadership. New dashboard added to CCCOE webpage in Covid Resources and Information page.

## **12. BOARD UPDATES**

### **12.1 Board Standing Committee Reports**

Charter Standing Committee- meeting Sept. 8 at 11:30am

Policy Standing Committee

Budget Standing Committee

Legislative Standing Committee

### **12.2 Board Updates**

Trustee Maxwell-

EBLC Installation Event

Met with Congressman DeSaulnier

Call with Senator Glazer, Dodd and Grayson

Met with a student interested in contributing to a newsletter

Met with students from Dougherty Valley regarding an idea for a financial responsibility class at their school

Trustee Lara-

Mentoring girls group in WCCUSD

Trustee Butler-

8/27/21- Attended MUSD Board Meeting

Announced CCCSBA Meeting next Tues., 9/7/21 and future CCCSBA dates are: 10/7/21, 1/20/22, 3/3/22 and 5/19/22

Trustee Farias-

Attended MUSD Board Meeting

Trustee Lewis-

Attended CCCOE Institute Day

Met with Innovate X Team in SRVUSD to start financial responsibility class

## **13. EVENTS CALENDAR**

### **13.1 Calendar of Events 2021**

### **13.2 Board Meeting Dates 2021**

Next meeting date is on a Tuesday, Sept. 14

## **14. ADJOURNMENT**

### **14.1 The President will adjourn the Board meeting**

Board President, Annette Lewis adjourned the meeting at 7:20 pm.