

Contra Costa County Board of Education
MINUTES
BOARD OF EDUCATION MEETING
September 7, 2022

MEMBERS

Consuelo Lara, Area 1 Trustee
Sarah Butler, Area 2 Trustee
Anamarie Avila Farias, Area 3 Trustee
Mike Maxwell, Area 4 Trustee
Annette Lewis, Area 5 Trustee

STAFF PRESENT

Lynn Mackey, County Superintendent of Schools
Denise Porterfield, Deputy Superintendent, Business Services
Nick Berger, Senior Director, Student Programs
Marsha Tokuyoshi, Senior Director, Educational Services
Marcus Walton, Director, Communications and Special Events
Natalia Ciccone, Exec. Asst. to the Superintendent and Board
Michelle Kiernan, Exec. Asst. to the Superintendent and Board
Neil McChesney, Coordinator, Charter School Oversight
Brian Murtagh, Mt. McKinley Schools Principal
Cynthia Schwerin, Deputy County Counsel

1. CALL TO ORDER

Board President, Sarah Butler called the Board meeting to order at 6:11 p.m.

2. GENERAL INFORMATION

2.1 General Information

3. OPENING PROCEDURES

3.1 Roll Call

4 Board Members were present.
Trustee Maxwell was not present.

3.2 Pledge of Allegiance

Trustee Butler led the Board in a Pledge of Allegiance

3.3 Agenda Review and Adoption

Action: Adopt the agenda as presented.
Motion by Annette Lewis, second by Consuelo Lara
Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis
No: None
Absent: Mike Maxwell
Final Resolution: Motion Passes

3.4 Board Meeting Minutes – August 10, 2022- ACTION

Action: Adopt the minutes for Board of Education meeting as presented.
Motion by Anamarie Avila Farias, second by Annette Lewis
Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis
No: None
Absent: Mike Maxwell

Final Resolution: Motion Passes

4. CLOSED SESSION

4.1 None.

5. RECOGNITIONS

5.1 Resolution #06-22/23: Hispanic Heritage Month

Trustees noted that resolutions will not be read in the interest of time because the meeting was started late. Copies of the resolutions are available on BoardDocs for review.

Action: Approve resolution as presented.

Motion by Anamarie Avila Farias, second by Consuelo Lara

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion Passes

5.2 Resolution #07-22/23: Disability Awareness Month

Action: Approve resolution as presented.

Motion by Anamarie Avila Farias, second by Annette Lewis

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion Passes

5.3 Resolution #08-22/23: Filipino History Month

Action: Approve resolution as presented.

Motion by Anamarie Avila Farias, second by Annette Lewis

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion Passes

6. CONSENT AGENDA

6.1 Consent Agenda

6.2 Temporary County Certificates (TCCs) – August 2022 (GONZALES) – ACTION

6.3 Review of Williams Uniform Compliant Quarterly Report (BERGER)

6.4 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS1 – 090722

6.5 Consider Granting of a Contra Costa County High School Diploma to Adult School Student CCAS2 – 090722

6.6 Consider Granting of a Contra Costa County High School Diploma to Adult School Student MM1 – 090722

6.7 Consider Granting of a Contra Costa County High School Diploma to Adult School Student MM2 – 090722

Action: Approve the consent agenda as amended.

Motion by Anamarie Avila Farias, second by Annette Lewis

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion Passes

7. PUBLIC COMMENT

7.1 Public Comment

None.

8. PUBLIC HEARINGS

8.1 Public Hearing Regarding Availability of Textbooks and/or Instructional Materials Pursuant to EC Section 60119. Opened 6:33 p.m.

The governing board of school district and county offices are required to duly notice and hold an annual public hearing to determine whether each pupil in the district/county has sufficient textbooks and/or instructional materials in specified subjects that are aligned to the academic content standard and consistent with content and cycles of the curriculum frameworks adopted by the State Board of Education. Nick Berger, Senior Director, Student Programs, presented the Board with the list of instructional materials currently available at CCCOE school sites which are aligned with state standards.

Staff works with Alternative Curriculum Team (ACT) which is made up of teachers, principals, directors and CCCOE C&I team when vetting changes and updates to the instructional materials. In 2019, this team recommended STEMscopes. Representatives from all school programs are on the team. There are history and social sciences instructional materials in item 9.4 to be addressed for approval.

Closed 6:34 p.m.

9. BUSINESS/ACTION ITEMS

9.1 Charter School Update (MCCHESNEY) – INFORMATION

Neil McChesney, Charter Oversight Coordinator, presented a monthly update on the County Board authorized charter schools. A list of dates for opportunities for Board members to do site visits during the fall semester, updated on the Contra Costa County School of Performing Arts leadership update with former principal Dr. Brandy Byers as Interim Executive Director. Annual LCAP presentations from the charter schools Caliber: Beta Academy and Contra Costa School of Performing Arts. LCAP presentations will continue through the December Board meetings. LCAP presentations are posted on the Sept. 7 meeting agenda in BoardDocs for public review.

Principals Andrew Grossman and Tim Pruitt presented the 2022-23 LCAP for Caliber: Beta Academy. Dr. Brandy Byers, Interim Executive Director, and Lisa Kingsbury, Director of Community Engagement, and Brianna Shavar, Associate Principal, presented the LCAP for Contra Costa School of Performing Arts.

9.2 Consider Approval of the 2022-23 Spring Release of the Consolidated Application for the CCCOE (PORTERFIELD) – ACTION

Consolidated application is used by the California Department of Education to distribute funds from various state and federal programs to county offices and school districts throughout California. This Spring Release (formerly known as Con App Part 1) declares the agency’s intent to apply for 2022-23 Title I, Title II and Title IV funds. The application includes information for both Mt. McKinley and Golden Gate Community Schools. The application was released late in July which is why the application was presented in September rather than July, which has been typical. The application will be submitted by September 30.

Action: Approve as presented.

Motion by Annette Lewis, second by Anamarie Avila Farias

Yes: Sarah Butler, Anamarie Avila Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion Passes

9.3 2021/2022 Student Data Summary for Mt. McKinley and Golden Gate Community Schools (BERGER) – INFORMATION

The Student Data Summary for Mt. McKinley and Golden Gate Community Schools for the 2021/2022 school year has been completed and was presented for the annual review. This data is used in reviewing the schools’ LCAP during the LCAP engagement meetings.

9.4 Consider Approval of New History/Social Science Instructional Materials to be Adopted for Contra Costa County Office of Education Student Programs (BERGER) – ACTION

Nick Berger, Senior Director, Student Programs and Danielle David, Teacher on Special Assignment, presented information about new History/Social Science Instructional Materials to be adopted for CCCOE Student Programs. A process-oriented approach was used for selecting instructional materials that best fit our unique programs. The team collaborated with teachers, students and community partners while always keeping in mind the Teaching Tolerance/Learning for Social Justice standards at the forefront.

Action: Approved instructional materials as presented.

Motion by Annette Lewis, second by Consuelo Lara

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion passes

9.5 Update on the County School Service Fund (CSSF) Investment Activities (PORTERFIELD) – INFORMATION

Denise Porterfield, Deputy Superintendent, Business Services, gave a quarterly update to Board members on investment activities for the months April, May and June 2022. The report concludes that investments are all in compliant with the investment policy and that CCCOE can meet its cash needs.

9.6 Labor Agreement Proposals - PEU (GONZALES) – INFORMATION

The proposal in accordance with Board Policy 4135.31 regarding the public noticing of collective bargaining proposals. Administrative Regulation 4135.31(a) provides that initial collective bargaining programs shall be presented to the Board of Education and County Superintendent of Schools in public during a regularly scheduled Board meeting. Following initial presentation of this proposal, the Board scheduled a public hearing at the next regularly scheduled meeting in order to receive public input. CCCOE has notified Board members that after successful negotiations from last year, preparations are underway for successor contract negotiations. The sunshine proposals were presented for both Local One (public employees union) and CCCOE.

9.7 Policy Standing Committee: Second Reading & Review (MACKEY) – ACTION

Superintendent of Schools Lynn Mackey presented Board policies for second reading presented for approval. The policies were vetted through the policy committee on August 3 and September 14, 2022. The following policies were presented for approval:

BP 1312.4 – Williams Uniform Complaint Procedure

BP 5142 – School Safety

BP 4141.21 – Administering Medications and Monitoring Health Conditions

BP 6020 – Parent Involvement

BP 6111 – School Calendar

BP 6173 – Education for Homeless Children

Action: Approve as presented.

Motion by Consuelo Lara, second by Annette Lewis

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis.

Absent: Mike Maxwell

No: None

Final Resolution: Motion passes

9.8 CCCBOE Board Goals for 2022-2023 (BUTLER) – ACTION

Board president Sarah Butler presented the finalized Board Goals for 2022-23. The Board held two workshops with facilitation from Sally Frazier of Leadership Associates to craft its goals. The last workshop to finalize the vision, mission, values and goals to present at the Board meeting for approval was held on August 18, 2022.

Action: Approve 2022-2023 CCCBOE Goals as presented.

Motion by Anamarie Farias, second by Consuelo Lara

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Annette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion passes

9.9 Reschedule October Board Meeting Date – ACTION

President Sarah Butler introduced the topic of rescheduling the October Board meeting from October 12, 2022 to October 19, 2022 to accommodate conflicts and allow for all Board members to attend.

Action: Approve rescheduling the October Board meeting date from October 12 to October 19

Motion by Anamarie Farias, second by Annette Lewis

Yes: Sarah Butler, Anamarie Farias, Consuelo Lara, Anette Lewis

No: None

Absent: Mike Maxwell

Final Resolution: Motion passes

9.10 Board School Safety and Board School Safety Committee (BUTLER) – DISCUSSION/ACTION

Board president Sarah Butler asked the Board to establish a Board School Safety committee to discuss issues and policies. This was a follow up discussion from the August 10, 2022, Board meeting and is in reference to the Board resolution #43-21/22 (Item #5.1) that was approved on June 15, 2022. The committee would be in addition to the School Safety committee already established by the CCCOE staff that reviews safety issues for all CCCOE schools. For this reason, staff would not be able to facilitate the Board School Safety committee if one were to be established. For this reason, other Board members were concerned and could not understand the impact of the Board School Safety committee without the ability of staff facilitation.

Action: Approve the establishment of a Board School Safety Committee

Motion by Consuelo Lara, second by Sarah Butler

Yes: Sarah Butler, Consuelo Lara

No: Anamarie Farias, Annette Lewis

Absent: Mike Maxwell

Final Resolution: Motion fails

10. SUPERINTENDENT'S UPDATE

10.1 Superintendent's Update

CCCOE News and Notes newsletter will be sent to staff and Board members in the next few days which lists all of the updates from each department. Superintendent Mackey thanked CCCOE staff for its administrative support while she was on leave tending to personal business.

Attended Juvenile Justice Coordinating Council

Met with Epoch Education to discuss equity group for CCCOE managers

Met with school district superintendents

Met with SELPA and governance council chair to discuss CCCOE special education programs

Met with Leshar Foundation executive director to discuss partnerships

11. CABINET MEMBER UPDATES

11.1 Cabinet Member Updates

Deputy Superintendent Norma Gonzales – Superintendent Mackey provided updates on behalf of Gonzales. Have hired a Teresa Fairbanks as a new HR director fulling a position that had been open for about a year. Settled with CCCSEA and now have reached settlement with both parties. Thanked bargaining teams for their work throughout the year. Gonzales will be attending PASSCo (Personnel Administrative Services Steering Committee) meeting Sept. 8-9, 2022.

Deputy Superintendent Denise Porterfield – External team is finalizing district budget approval letters in conjunction with the LCAP letters, working with the Educational Services team. Internal Finance team is working on closing the books for 2021-22. General Services team is working on changing to a water-saving landscaping with work beginning at Marchus School and the Stewart Building. Technology team received a federal grant for \$900,000 to purchase a new cyber wall

which will increase cyber security for the agency. Porterfield will be attending BASC (Business Administrative Steering Committee for CCSESA), Sept. 8-9. Porterfield has submitted her retirement effective Dec. 30, 2022 and will be completing 31 years in education at that time.

12. BOARD UPDATES

12.1 Board Standing Committee Reports

Charter Committee (LARA) – Discussed charter policy updates.

Policy Committee (FARIAS) – nothing to report

Budget Committee (MAXWELL) – nothing to report

Legislative Committee (LEWIS) – See attached report for full report

12.2 Board Member Updates

Trustee Anamarie Avila Farias:

Local school board meetings.

Asked Board President to consider putting informational-only items under the Consent Agenda and limit Business/Action items to only action items.

List of where all the school board meetings meet

Trustee Consuelo Lara:

Attended the California Latinos School Boards Association Conference in August

Trustee Sarah Butler:

Attended Special Board meetings that were scheduled

Attended CCCOE Institute Day

Trustee Annette Lewis:

Provided a written report.

12.3 Future Agenda Items

Returning to in-person Board meetings

13. EVENTS CALENDAR

13.1 Calendar of Events 2022

The Contra Costa County Teacher of the Year celebration is scheduled for Thursday, Sept. 22, 2022 at Leshner Center in Walnut Creek, Calif.

13.2 Board Meeting Dates 2022

Next meeting is scheduled for October 19.

14. ADJOURNMENT

14.1 The President will adjourn the Board meeting

Board President Butler recognized the passing of Superintendent Mackey's mother on August 23, 2022.

President Butler adjourned the meeting at 9:05 p.m.