

District Payroll Services Staff Calendar

Payroll Runs:

- Stewart Building closed on July 4
- Voids processed only at EOM payroll
- Start EOM payroll on 07/16/23 and Final by 5pm on 07/25/23

Type	Warrant	Number
2	10th Payroll	24518
1	End of Month Payroll	24516
	End of Month Fringe	24517

SUN	MON	TUE	WED	THU	FRI	SAT
2	3 10th Payroll Final 06/01/2023-06/30/2023 EOM Fringe Batch #24517 Type 9 Warrant 230703 Request due by 11:30am 06/01/2023-06/30/2023 EOM Fringe Batch #24517	4 CCCOE BUILDING CLOSED Independence Day	5 Paycheck Print [AP Batch Print #31024]	6	7 10th Payroll Paycheck Pick-up LIMITED STAFF 4/10s SCHEDULE	8
9	10 Pay Day	11 Dollar Payroll Final Warrant 24INS1 Check Date 07/11/2023 07/01/2023-07/31/2023 EOM Fringe Batch #24517	12 Dollar Payroll Print Warrant 24INS1 Check Date 07/11/2023 Type 9 Warrant 230712 Request due by 11:30am 07/01/2023-07/31/2023 EOM Fringe Batch #24517 [AP Batch Print #51024]	13	14 LIMITED STAFF 4/10s SCHEDULE	15
16	17 START EOM PAYROLL	18	19 Type 9 Warrant 230719 Request due by 11:30am 07/01/2023-07/31/2023 EOM Fringe Batch #24517 [AP Batch Print #71024]	20	21 LIMITED STAFF 4/10s SCHEDULE	22
23	24	25 EOM Payroll Final 07/01/2023-07/31/2023 EOM Fringe Batch #24517	26 Paycheck Print [AP Batch Print #71624]	27 Fringe Benefit Check Print	28 Fringe Benefit & Paycheck Pick-up LIMITED STAFF 4/10s SCHEDULE	29
30	31 Pay Day	1	2	3	4	5

District Payroll Services Staff Calendar

Payroll Runs:

- No Stewart Building closures in August 2023
- Voids processed only at EOM payroll
- Start EOM payroll on 08/15/23 and Final by 5pm on 08/25/23

Type	Warrant	Number
2	10th Payroll	24528
1	End of Month Payroll	24526
	End of Month Fringe	24527

SUN	MON	TUE	WED	THU	FRI	SAT
30	31	1	2 Type 9 Warrant 230802 Request due by 11:30am 07/01/2023-07/31/2023 EOM Fringe Batch #24527 [AP Batch Print #02024]	3	4 10th Payroll Final 07/01/2023-07/31/2023 EOM Fringe Batch #24527 LIMITED STAFF 4/10s SCHEDULE	5
6	7 Paycheck Print	8	9 Type 9 Warrant 230809 Request due by 11:30am 07/01/2023-07/31/2023 EOM Fringe Batch #24527 10th Payroll Paycheck Pick-Up [AP Batch Print #32024]	10 Pay Day	11 LIMITED STAFF 4/10s SCHEDULE	12
13	14 Dollar Payroll Final Warrant 24INS2 Check Date 08/15/2023 08/01/2023-08/31/2023 EOM Fringe Batch #24527	15 START EOM PAYROLL Dollar Payroll Print Warrant 24INS2 Check Date 08/15/2023	16 Type 9 Warrant 230816 Request due by 11:30am 08/01/2023-08/31/2023 EOM Fringe Batch #24527 [AP Batch Print #52024]	17	18	19
20	21	22	23 [AP Batch Print #72024]	24	25 EOM Payroll Final 08/01/2023-08/31/2023 EOM Fringe Batch #24527	26
27	28 Paycheck Print	29 Fringe Benefit Check Print	30 Fringe Benefit & Paycheck Pick-up [AP Batch Print #72624]	31 Pay Day	1	2

District Payroll Services Staff Calendar

Payroll Runs:

- Stewart Building closed on September 4
- Voids processed only at EOM payroll
- Start EOM payroll on 09/15/23 and Final by 5pm on 09/25/23

Type	Warrant	Number
2	10th Payroll	24538
1	End of Month Payroll	24536
	End of Month Fringe	24537

SUN	MON	TUE	WED	THU	FRI	SAT
27	28	29	30	31	1 10th Payroll Final 08/01/2023-08/31/2023 EOM Fringe Batch #24537	2
3	4 CCCOE BUILDING CLOSED LABOR DAY	5 Paycheck Print	6 Type 9 Warrant 230906 Request due by 11:30am 08/01/2023-08/31/2023 EOM Fringe Batch #24537 [AP Batch Print #33024]	7 10th Payroll Paycheck Pick-up	8 Pay Day	9
10	11	12	13 Type 9 Warrant 230913 Request due by 11:30am 09/01/2023-09/30/2023 EOM Fringe Batch #24537 [AP Batch Print #53024]	14	15 START EOM PAYROLL	16
17	18	19	20 [AP Batch Print #73024]	21	22	23
24	25 EOM Payroll Final 09/01/2023-09/30/2023 EOM Fringe Batch #24537	26 Paycheck Print	27 Fringe Benefit Check Print [AP Batch Print #73624]	28 Fringe Benefit & Paycheck Pick-up	29 Pay Day	30

Payroll Runs:

Type	Warrant	Number
2	10th Payroll	24548
1	End of Month Payroll	24546
	End of Month Fringe	24547

District Payroll Services Staff Calendar

- No Stewart Building Closures in October
- Voids processed only at EOM payroll
- Start EOM payroll on 10/16/23 and Final by 5pm on 10/25/23

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3 Type 9 Warrant 231003 Request due by 11:30am 09/01/2023-09/30/2023 EOM Fringe Batch #24547	4 10th Payroll Final 09/01/2023-09/30/2023 EOM Fringe Batch #24547 [AP Batch Print #34024]	5 Paycheck Print	6	7
8	9 10th Payroll Paycheck Pick-up	10 Pay Day	11 Type 9 Warrant 231011 Request due by 11:30am 10/01/2023-10/31/2023 EOM Fringe Batch #24547 [AP Batch Print #54024]	12	13	14
15	16 START EOM PAYROLL	17	18 Type 9 Warrant 231018 Request due by 11:30am 10/01/2023-10/31/2023 EOM Fringe Batch #24547 [AP Batch Print #74023]	19	20	21
22	23	24	25 EOM Payroll Final 10/01/2023-10/31/2023 EOM Fringe Batch #24547 [AP Batch Print #74624]	26 Paycheck Print	27 Fringe Benefit Check Print	28
29	30 Fringe Benefit & Paycheck Pick-up	31 Pay Day	1	2	3	4

District Payroll Services Staff Calendar

Payroll Runs:

- Stewart Building closed on November 10, 22, 23 & 24
- Voids processed only at EOM payroll
- Start EOM payroll on 11/14/23 and Final by 5pm on 11/21/23

Type	Warrant	Number
2	10th Payroll	24558
1	End of Month Payroll	24556
	End of Month Fringe	24557

SUN	MON	TUE	WED	THU	FRI	SAT
29	30	31	1 Type 9 Warrant 231101 Request due by 11:30am 10/01/2023-10/31/2023 EOM Fringe Batch #24557 [AP Batch Print #05024]	2	3 10th Payroll Final 10/01/2023-10/31/2023 EOM Fringe Batch #24557	4
5	6 Paycheck Print	7 Type 9 Warrant 231107 Request due by 11:30am 10/01/2023-10/31/2023 EOM Fringe Batch #24557	8 10th Payroll Paycheck Pick-up [AP Batch Print #35024]	9 Pay Day	10 CCCOE BUILDING CLOSED Veterans Day	11
12	13	14 START EOM PAYROLL	15 Type 9 Warrant 231115 Request due by 11:30am 11/01/2023-11/30/2023 EOM Fringe Batch #24557 [AP Batch Print #55024]	16	17	18
19	20	21 EOM Payroll Final 11/01/2023-11/30/2023 EOM Fringe Batch #24557	22 CCCOE BUILDING CLOSED THANKSGIVING HOLIDAY	23 CCCOE BUILDING CLOSED THANKSGIVING HOLIDAY	24 CCCOE BUILDING CLOSED THANKSGIVING HOLIDAY	25
26	27 Paycheck Print	28 Fringe Benefit Check Print	29 Fringe Benefit & Paycheck Pick-up [AP Batch Print #75624]	30 Pay Day	1	2

District Payroll Services Staff Calendar

- Stewart Building closed December 22 & 26
- Voids processed only at EOM payroll
- Start EOM payroll on 12/15/23 and Final by 5pm on 12/21/23

Payroll Runs:

Type	Warrant	Number
2	10th Payroll	24568
1	End of Month Payroll	24566
	End of Month Fringe	24567

January 1/1 Payroll:

Type	Warrant	Number
1	January 1 Payroll	24166
1	Fringe Benefit	24066

SUN	MON	TUE	WED	THU	FRI	SAT
			30	31	1 Type 9 Warrant 231201 Request due by 11:30am 11/01/2023-11/30/2023 EOM Fringe Batch #24567	2
3	4 10th Payroll Final 11/01/2023-11/30/2023 EOM Fringe Batch #24567	5 Paycheck Print	6 Type 9 Warrant 231206 Request due by 11:30am 11/01/2023-11/30/2023 EOM Fringe Batch #24567 [AP Batch Print #36024]	7 10th Payroll Paycheck Pick-up	8 Pay Day	9
10	11	12	13 Type 9 Warrant 231213 Request due by 11:30am 12/01/2023-12/31/2023 EOM Fringe Batch #24567 [AP Batch Print #56024]	14	15 START EOM PAYROLL	16
17	18	19	20	21 EOM & 1/1 Payroll Final 12/01/2023-12/31/2023 EOM Fringe Batch #24567 1/1 Fringe Batch #24066	22 Paycheck Print	23
24	25 CCCOE BUILDING CLOSED WINTER HOLIDAY	26 CCCOE BUILDING CLOSED WINTER HOLIDAY	27 Fringe Benefit Check Print [AP Batch Print #76624]	28 Fringe Benefit & Paycheck Pick-up	29 Pay Day	30